REQUEST FOR AUDIT OR PASS/NO CREDIT GRADING

IMPORTANT: Return completed form to the Office of the Registrar before grade type deadline noted in Schedule of Classes.

- Undergraduate students are permitted to take one course each academic year with a PASS/NO CREDIT grade type.

- Students may not elect PASS/NO CREDIT grading in more than four courses or in courses taken to satisfy their major program or University degree requirements.

- Students do not earn academic credit for courses taken with an AUDIT grade type; however, standard course fees are assessed.

Student Name: ___________________________________  Student ID #: ______ - ______ - ______
Last First MI

Current Major: __________________________

Course: __________________________  Section: ____________  Term & Year: ____________

Requested Grade Type (circle one): AUDIT  PASS/NO CREDIT

**********APPROVAL**********
Requests for AUDIT must be approved by the department offering the class.

Approval Signature: __________________________  Date ________________

**********APPROVAL**********
Requests for PASS/NO CREDIT must be approved by the student’s major department.

Approval Signature: __________________________  Date ________________

Processed by: ______________________  Date ________________

Seniors & Graduate Students
Have you applied to graduate?
□ Yes  □ No